

Graduate School of Maritime Sciences  
Kobe University

Guide to Application for Research Student  
2015 Admission (Starting in October, 2015)

< Monbukagakusho (\*MEXT) Scholarship International Students >  
(University Recommended)

\*MEXT: Ministry of Education, Culture, Sports Science, and Technology, JAPAN

Student Affairs Section  
Graduate School of Maritime Sciences  
Kobe University

5-1-1 Fukaeminami-machi, Higashinada-ku,  
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[http://www.maritime.kobe-u.ac.jp/index\\_e.html](http://www.maritime.kobe-u.ac.jp/index_e.html)

2015 Admission  
(MEXT Scholarship International Students)  
**Graduate School of Maritime Sciences**  
**KOBE UNIVERSITY**

**1. Number of students to be admitted**

Department	Number of students to be admitted
Maritime Sciences	One student

- ※ 1. We nominate an applicant who has passed our inner selection to MEXT.
2. Please note that we cannot guarantee that a nominee will be finalized by MEXT's selection.
3. If a nominee is officially adopted as a MEXT scholar, he/she must be admitted to our school as a "Research Student (Non-regular student)" and expected to take an examination to continue as a "Master or Doctoral Student (Regular student)" within one year.
4. If he/she passes the examination and becomes a regular student of the Master or Doctoral course, the scholarship stipend period will be extended for the shortest term until completing the Master's or Doctoral course.

**2. Qualification of applicants**

Applicants are required to satisfy the following:

- (1) Applicants must reside abroad when applying.
- (2) Nationality: Applicants must have a nationality of a country that has diplomatic relations with Japan.
- (3) Age: Applicants must be younger than 35 years old as of April 1, 2015.  
(i.e. born on and after April 2, 1980.)
- (4) Academic Background: Applicants must have a Bachelor's degree or an equivalent degree, or are expected to receive such a degree by September 30, 2015.
- (5) Health: Applicants must be mentally and physically healthy and in a good condition.
- (6) Language: Applicants must have sufficient English ability to carry out their research and studies in English.
- (7) Arrival: Applicants applying for government scholarship must arrive in Japan between October 1 and October 2, 2015.
- (8) Others: Those who conform to any of the conditions listed below cannot apply for this Japanese Government Scholarships.
  - (a) Applicants who are in military service or registered as a military civilian employee.
  - (b) Applicants who cannot arrive in Japan between the days listed above.
  - (c) Applicants who had been a Japanese Government Scholarship grantee for the past three years. (Applicants, who had been students of a Japanese study program or a Japan-Korea cooperative undergraduate program majoring in Science and Engineering, can apply for this program even if they were granted in the past three years.)
  - (d) Applicants who have already been awarded a scholarship from an institute (including the government of his/her home country) other than Japanese Government (MEXT) for the same period as this scholarship's period.
  - (e) If applicants apply/have applied for a Japanese Government Scholarship 2015 through other Japanese universities or Japanese embassies, their applications for this program are not acceptable. Also those who will apply/have applied for the Short-Term Student Exchange Promotion Program 2015 sponsored by JASSO (Japan Student Services

- Organization) cannot apply. (This includes grantees of the Short-Term Student Exchange Promotion Program 2014 who will continue to be enrolled for the academic year 2015.)
- (f) Applicants who will be enrolled in Japanese universities as a Privately-Financed Student for the academic year 2015.
  - (g) Applicants who are planning to go abroad for field work after the application.

### 3. Application procedure

(1) Application periods

Application forms must be submitted through your preferred academic supervisor to our school by January 9, 2015.

(Applicants must indicate “Application Forms for MEXT Scholarship” written in red on the envelope.)

(2) Address of the application office:

Student Affairs Section

Graduate School of Maritime Sciences, Kobe University

5-1-1 Fukaeminami-machi, Higashinada-ku, Kobe, Hyogo 658-0022 JAPAN

(3) Application documents (For students applying for the MEXT Scholarship):

- (A) Application Form (the form of MEXT)
- (B) Field of study and study program (the form of MEXT)
- (C) Photograph should be pasted on the application form.
- (D) Confirmation Sheet (the form of Kobe University)
- (E) Copy of Diploma and Certificate of the graduation, and the certificate or the letter of the Head of his/her institute showing that applicants are expected to graduate in September 2015.
- (F) Transcript/Certificate of academic records in the undergraduate school/graduate school (issued by the Dean of the department or the Head of the school / institute).

\*GPA, grade specification, your rank out of all students in the department, or some kind of specifications on the grade must be mentioned on the transcript; otherwise the documents will not be accepted.

\*Official transcripts from Chinese Universities must be accredited and sent directly from the China Academic Degrees & Graduate Education Development Center (CDGDC) to Kobe University Graduate School of Maritime Sciences (Registered code W600504) by January 5, 2015. (Any transcript sent personally by the applicant will not be accepted.) Procedures require online application and mailing one’s official transcript to CDGDC, and paying the required fee. For details please visit the website: <http://www.cdgdc.edu.cn>

(G) Bachelor’s Thesis

- a) Applicants who have graduated from undergraduate school:

A summary of the Bachelor’s thesis: the summary must be written in English on A4 sized paper with approximately 1,200 words.

- b) Applicants who are expected to graduate the undergraduate level:

Research progress report on the Bachelor’s thesis or program. It must be written in English on A4 sized paper with approximately 1,200 words.

- c) Copies of published manuscript(s), if any.

- (H) Summary of appeal including self-introduction, strong willingness for Master’s and Doctoral degrees and plan after the graduation of this program. It must be written in English on A4 sized paper within 1,200 words.

- (I) Either a copy of a family register or the certificate of citizenship of your country

- (J) A copy of your passport (The page with your name and photograph)
- (K) A recommendation letter from the Head of the applicant's university/faculty to the President of Kobe University. The letter must be addressed to the "President of Kobe University". Letters addressed "To whom it may concern" will not be accepted.
- (L) A report or recommendation letter from the supervisor of the applicant's institute (Free Style).
- (M) Certificate such as the TOEFL or TOEIC to prove your English ability if applicant's mother language is not English.
- (N) Certificate such as Japanese Language Proficiency Test, etc. to prove your Japanese ability
- (O) Applicants employed in an institution/company must submit an approval letter from the head of the institution/company for his/her enrollment in this course.

[Remarks]

- 1) Regarding any certificates written in foreign languages other than English, applicants must attach a Japanese translation with a certification issued by such public organizations as the Japanese government or the overseas mission of a foreign government.
- 2) Applicants should select a professor as a major supervisor and contact the professor in our school regarding the preparation of this Study Program. Any application documents will not be accepted without a nominated professor.
- 3) Any changes and corrections will not be accepted after the submission of application documents.

#### **4. Entrance examination process and notification of result**

Applicants will be examined by the documents submitted and direct interviews through E-mail. (Details about interviews will be announced through your expected major supervisor). We will decide whether or not they are recommended as grantees of Japanese Government Scholarships and whether or not they are qualified to be admitted as a research student.

Late February, 2015;

The result of the examination for this Japanese Government Scholarship will be sent to applicants.

Late July, 2015;

If you have been selected as a grantee of this Japanese Government Scholarship, we will notify you as soon as possible.

[Remark]

No telephone inquiries are accepted.

#### **5. Enrollment procedure**

- (1) Date: From October 1 through October 2, 2015  
(Office hours: 9:30~12:00 and 13:00~17:00)
- (2) Address: Student Affairs Section, Graduate School of Maritime Sciences, Kobe University

[Remarks]

Admission will be cancelled in the following cases:

- (a) False statements on the documents.
- (b) Failure to complete the enrollment procedure mentioned above.
- (c) Failure to obtain a Bachelor's degree by September 30, 2015.

#### **6. Japanese Government MEXT Scholarships**

- (1) Stipend: 146,000 yen per month (As of 2014. Price may be revised.)

- (2) School Fees: The grantees of this Japanese Government Scholarship have the exemption of the entrance examination, entrance and tuition fees.
- (3) Travel expenses:
- (a) Travel expenses to Japan: The grantee will be provided an economy class air ticket from the international airport nearest to his/her home address\* to the international airport nearest to Kobe University. (Exceptions may be granted in special circumstances.)
- (b) Travel expenses from Japan: The grantee who is returning to his/her home country within a certain period after the expiration of the scholarship will be provided an economy class air ticket from the international airport nearest to Kobe University to the international airport nearest to his/her home address\*. (Exceptions may be granted in special circumstances.)
- \*The International Airports should be the airports of the applicant's nation.
- (4) Scholarship tenure: from October 2015 to March 2017  
If you are qualified as a scholarship grantee by MEXT again, the period will be extended for the shortest term until completing Master or Doctoral course.
- (5) [Remarks]
- 1) The conditions of this Japanese Government Scholarships may be revised. If so, the new conditions will be applied.
- 2) In the following cases, your scholarship will be withdrawn.
- (a) If false statements are found in your application forms.
- (b) If you violate your pledge to the minister of MEXT.
- (c) If you are disciplined for any illegal or unsuitable actions, or if it is judged by Kobe University that your study will not be accomplished.
- (d) If you quit Kobe University or transfer to another University.
- (e) If your residence status changes from "Student."
- (f) If you receive a scholarship from any institutes (including the government of their home country) other than Japanese Government (MEXT).
- 3) If you are absent for a long period in school, the scholarship will not be provided for that period.

## 7. Others

For further information about Kobe University, please visit the web site of Kobe University at:

<http://www.kobe-u.ac.jp/en/index.htm>

If you have any questions, please contact to the application office

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