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|  | **UNITED NATIONS DEVELOPMENT PROGRAMME**  **RESILIENCE HUB FOR AFRICA**  **TERMS-OF-REFERENCE** |

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| **I. Internship Position Information** |
| Title: Resilience Intern  Type of Assignment: Internship  Supervisor: Manager, Resilience Hub for Africa  Duty station: Nairobi, Kenya  Duration of assignment: 9 months |

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| II. Background and Context |
| UNDP is the knowledge frontier organization for sustainable development in the UN Development System and serves as the integrator for collective action to realize the Sustainable Development Goals (SDGs). UNDP’s policy work carried out at HQ, Regional and Country Office levels, forms a contiguous spectrum of deep local knowledge to cutting-edge global perspectives and advocacy. Within this context, UNDP is a key development actor for resilience within the UN system and aims to address the multiple, interconnected risks.  The UNDP Resilience Strategic Offer for Africa addresses the need to build resilience in Africa due to the unprecedented scale, complexity, and interconnectedness of risks facing humankind. The strategic offer is based on two pillars: Analysing the future and Delivering Resilience. The first pillar seeks to understand risks better and the second to apply a resilience-building approach at regional, national, and local levels. Under the first pillar- Analysing the future pillar, UNDP wants to position itself as the thought leader on future risks, adaptation, and strategies. This will be through centralized state-of-the-art knowledge and innovation on risk analysis and prediction, tools, and community best practices, to become a key resource on resilience for country offices, regional institutions (AUC, RECs), and development partners. Therefore, the pillar serves two main functions. Firstly, to support advocacy from UNDP, governments, and RECs around Africa’s emerging risks and required policies and investments to reduce and manage them. Secondly, it will support country offices, governments, the AUC, and RECs in getting access to the latest risk analysis techniques, metrics, and tools for resilience to inform resource allocation and policy decisions. The second pillar envisions that the UNDP Resilience Hub for Africa is a “one-stop-shop” to provide the right tools & methods to COs to program better for resilience. This is programming support that focuses on operationalizing the *UN Common Guidance on Helping Build Resilient Societies* and Resilience Framework for Africa:The Roots of African Resilience, accessibility to high-quality resilience and technological guidance and robust analysis, innovative e-solutions for resilience and assist UNDP Country Offices in their implementation and for integrated programming and policy advice on resilience building the Humanitarian-Development-Peace Nexus.  Working under the management of the Resilience Hub for Africa Manager and in collaboration with other Advisors, Specialists and Analysts within the Resilience Hub, s/he is responsible for providing technical expertise and policy and programme advisory services to Country Offices and, where appropriate, with key UN and external partners. S/he responds to requests from Country Offices under the guidance of the Resilience Hub for Africa Manager and in collaboration with other team members.  Summary of Key Functions:   1. Contribute to the development of policy and regional initiatives Contributing to accelerate Africa’s Fourth Industrial Revolution (4IR): Technology portfolio 2. Support to the Resilience Hub for Africa communication and visibility |

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| III. Responsibilities and Functions | | |
| **1. Contribute to the development of policy and regional initiatives Contributing to accelerate Africa’s Fourth Industrial Revolution (4IR): Technology portfolio**   * Provide programming technical support on the technology offer to Country Offices and Regional Hubs * Support the implementation and roll-out of the technology offer and products * Support cross-team collaboration, partnership building and outreach to other regional entities and other relevant organizations * Provide support to the organization and coordination of regional events, dialogues and convenings     **2. Support to the Resilience Hub for Africa communication and visibility**   * Provide support in the development and design of communication materials and multimedia including PowerPoint, videos, brochures, monthly updates, project reports * Support the development of advocacy strategies for disseminating and raising awareness of knowledge products * Support the Resilience Hub for Africa Manager to engage internally and with partners in resource mobilization initiatives and information sharing | | |
| **IV. Methodology of Supervision** | | |
| The Resilience Intern will work under the supervision of the Manager of the Resilience Hub for Africa in Nairobi, Kenya. S/he will also collaborate and work closely with colleagues in the Resilience Hub, Africa, Africa Borderlands Centre, Regional Bureau for Africa, and UNDP’s Global Policy Network. | | |
| V. Requirements and Qualifications | |
| Education: | * Master’s degree or equivalent in International Relations, Development Studies, Political Science, Law, Data Science, Communication or other related disciplines |
| Experience: | * Maximum one year (post-masters) of relevant experience in research, analysis and programme support in areas of Data and Technology, Communications and Media * Experience working with UN/DP and/or government in developing country settings is preferred; * Experience with working with the AUC, RECs and other regional institutions and bodies would be considered an asset. |
| Language Requirements: | * Fluency in English both written and oral. Fluency in French and other UN Working languages is an added advantage. |